

# SYNOD COLLEGE



(AN INSTITUTION OF THE K.J.P. SYNOD SEPNGI)  
ESTD. 1965

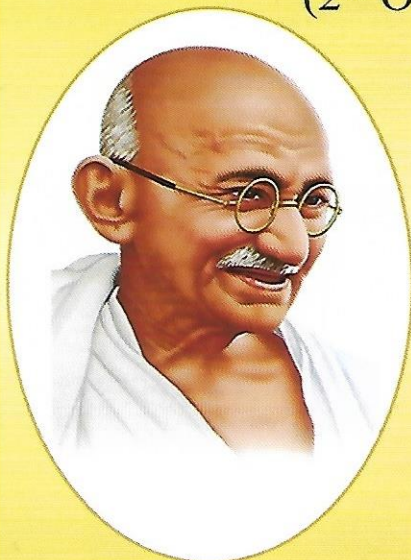
REACCREDITED 'A' GRADE BY THE NATIONAL ASSESSMENT  
AND ACCREDITATION COUNCIL (NAAC, BENGALURU)  
SHILLONG - 793002, MEGHALAYA, INDIA

A  
CO-EDUCATION INSTITUTION IN DEGREE  
ARTS, COMMERCE, SCIENCE AND COMPUTER APPLICATION

# PROSPECTUS



**Commemorating 150<sup>th</sup> Birth Anniversary Mahatma Gandhi**  
(2<sup>nd</sup> October 1869 - 2<sup>nd</sup> October 2019)



**Synod College, Shillong**

Unveiled by

Smt. Matsiewdor War Nongbri, IAS  
Deputy Commissioner  
East Khasi Hills District, Shillong

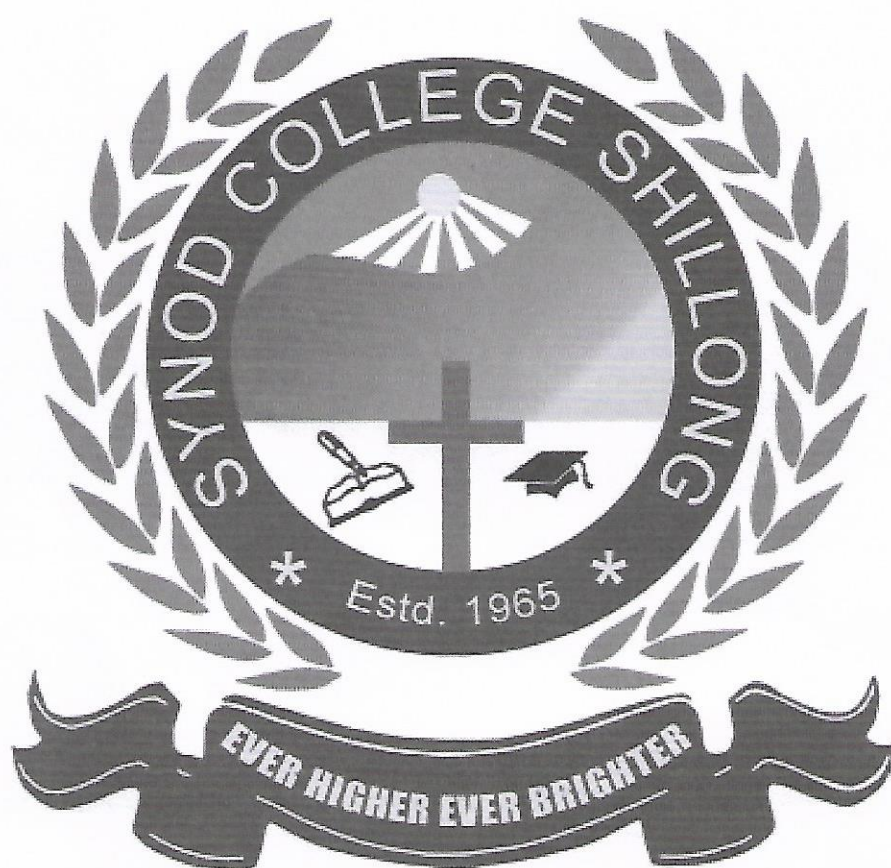
Prof. David Reid Syiemlieh  
Former Chairman  
Union Public Service Commission, New Delhi

In the presence of

Rev. S.S. Majaw, President, Governing Body  
Dr. R.M. Lyngdoh, Principal  
Prof. D. War, Vice-Principal  
Prof. S. Jyrwa, Vice-Principal  
Dr. M. Rani, Coordinator, IQAC







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## **SECTION – I**

**SYNOD COLLEGE PROFILE, VISION, MISSION, VALUES,  
MOTTO, NAAC ACCREDITATION & RE-ACCREDITATION**



## SYNOD COLLEGE PROFILE

The roots of Synod College, Shillong, may be traced back to the visionary leadership of the Khasi Jaintia Presbyterian Church which saw the need to establish an educational institution with the aim of imparting higher education to a growing generation of youths across the region and the country as a whole. The College is an educational institution of the Khasi Jaintia Presbyterian Church, belonging to and managed by the Khasi Jaintia Presbyterian Synod Sepngi. It was founded in the year 1965, registered under the Societies Registration Act of 1890: No.SR/SC-6/75 of 1975. The College is one of the deficit colleges of Meghalaya and was included under 2f and 12(B) of the University Grants Commission Act of 1956 since 1976. The Institution receives grants from the Government of Meghalaya, UGC, RUSA as well as other central government agencies.

The College was affiliated to Gauhati University in 1965 and from 1973 it came under the jurisdiction of the North-Eastern Hill University. From humble beginnings, the college has grown over the years and has attained high academic standards, making it one of the more well-known Institutions in the region. Supported by a dedicated team of 130 teaching and non-teaching staff, the College offers courses in Arts, Science and Commerce as well as a professional course in Computer Application at the undergraduate level. There are seventeen undergraduate Honours courses. The college caters to over 3500 students from the state of Meghalaya and from different parts of Northeast India. The college also provides amenities and provisions for students hailing from rural areas.

- VISION** : To provide the highest standard of academic excellence in a Christian environment, primarily for the economically disadvantaged students, in preparation for a life of purpose, service and leadership.
- MISSION** : Shaping the lives of students particularly the economically disadvantaged, by providing education par-excellence, so as to produce well informed, equipped and responsible citizens.
- CORE VALUES** : Our core values are-Faith in God, Moral uprightness, Social responsibility and Quest for Excellence.
- COLLEGE MOTTO** : **EVER HIGHER EVER BRIGHTER**



## **NAAC ACCREDITATION AND RE-ACCREDITATION**

To ensure quality in higher education, the College took up the initiative to prepare for assessment and accreditation by an external agency i.e., the National Assessment and Accreditation Council (NAAC) Bengaluru. The College was assessed by NAAC on seven criteria namely:

- Curricular aspects
- Teaching, Learning and Evaluation
- Research, Innovations and Extension
- Infrastructure and Learning Resources
- Student Support and Progression
- Governance, Leadership and Management
- Institutional Values and Best Practices

Synod College was first accredited in September, 2005 at 'B+' Grade level and Re-accredited in November, 2011 with CGPA of 3.10 on four-point scale at 'A' Grade level. The college secured 'A' Grade level during its third accreditation cycle on September, 2017.



## **SECTION – II**

### **ADMISSION AND FEE STRUCTURE**



## ADMISSION PROCEDURE

Application Forms for admission along with one copy of the Prospectus shall be available in the College Office/College Website ([www.synodcollege.edu.in](http://www.synodcollege.edu.in)). Each duly filled in Application Form is to be accompanied with the marksheet of the last Board/University Examination at the time of application submission. (Marksheet downloaded from Internet is also provisionally acceptable).

### PROCEDURE TO APPLY

1. Duly filled in application form accompanied with photo copies of all attested testimonials are to be submitted to the office of the college on or before the last date of submission as fixed by the College.
2. No application received thereafter shall be entertained on any ground whatsoever. The institute will not be responsible for any delay in receipt or loss of applications in postal transit.
3. Application Form must be accompanied with the following:
  - Attested copy of Admit Card and Marksheet of the last Examination.
  - Pass Certificate and testimonial of character from the Head of the Institution last attended.
  - Recent passport size photograph pasted on the application form.
  - A photo copy of either Scheduled Caste/Scheduled Tribe Certificate in case of those belonging to either category.
4. The Application Form is to be filled in by the candidate himself/herself. Forms which are incomplete or where the subject combinations are not properly mentioned are liable to be rejected. The college authority reserves the right to refuse admission without assigning any reason.
5. In case any candidate is found to have furnished false information of certificate etc. or is found to have withheld or concealed any material information in his/her application, he/she will be debarred from admission.



6. It will be the responsibility of the candidate to ensure that the correct address is entered in the Application Form. The Institute will not be responsible for any loss in transit or for incorrect address given by the applicant in the Application Form.
7. Candidate should submit only one application for a particular course. However, if submission of another application becomes necessary for any reason, the words "Second Application" should be written in red ink on top of the second application.
8. Candidate should write clearly the subject chosen as Honours subject in order of preference as given in the Prospectus.
9. Selected candidates (signed by the authority) should pay the fees in the State Bank of India through **Internet Banking**.
10. **Application form of the selected candidates along with the fee receipt from the Bank** are to be submitted in the **Office Counter No 3**.

#### INSTRUCTIONS FOR PHOTOGRAPHS

- Two (2) recent high contrast passport size photographs with light background are required. Polaroid photos are NOT acceptable.
- Photograph should NOT have cap or sunglasses. Spectacles are allowed.
- One photograph should be pasted (NOT stapled) on the Application Form. Use good quality adhesive to paste the photograph.
- Another self attested photograph is to be submitted after admission is granted.
- Applications not complying with these instructions or with unclear photographs will be rejected.

## PROCEDURE OF SELECTION

- Admission to 1<sup>st</sup> Semester of three years Degree shall be selected in order of merit on the basis of the result of the Board examination passed only in the current year. List of selected candidates will be displayed in the Notice Board of the College.
- Selected candidates should pay the fees within the stipulated time given. Failure to pay the admission fees before the date and time specified, the seats of such selected candidates would stand forfeited.
- In case the seat of the subject chosen by the candidate as first preference is full, candidate will be given the subject of second preference/third preference.
- In case the available seats are not filled after the last date of admission for selected candidates, the remaining seats will be given to those in the waiting lists.
- After timely payment of Fees, the candidate is considered to be provisionally admitted. The admission is confirmed after verification of the marks secured by the candidate from the **original mark sheet issued by the Board/University**.

***Spot Admission: Position Holders or those securing an aggregate greater than or equal to 60% for Science and 55 % for Arts and Commerce are to submit their Application Forms directly to the Principal for the Spot Admission. Candidates with less than 55% are directed to submit the applications in the counter Room No. 01***

When a student is provisionally admitted, the following documents MUST BE SUBMITTED to the College Office WITHIN FIFTEEN DAYS from the date of admission.

- An attested copy of the Marksheet of the last Board/University Examination.
- A Testimonial of character from the Principal of the School last attended.
- A recent Passport size photograph of the student.
- Original Transfer Certificate from the School last attended.
- A Scheduled Tribe Certificate if applicable.
- Migration Certificate (in Original) for those students passed from outside the MBOSE.

***Note: Seats are reserved for Sport persons representing State/National level and also for Physically challenged applicants.***



**UNDERGRADUATE FEE STRUCTURE**  
**For B.A, B.Sc, B.Com and B.C.A 1<sup>st</sup> and 2<sup>nd</sup> semester (1<sup>st</sup> Year)**

A. Admission Fee	₹	300/-	
B. Tuition Fee	₹	2160/-	per year
C. Session Fee	₹	8140/-	per year
D. Course Fee	₹	8800/-	per year
E. Laboratory Fee & Expendables	₹	1350/-	per paper
F. Library Fee	₹	800/-	per year
G. Library Caution Money	₹	800/-	refundable
H. University Fee	₹	500/-	per year
I. Quality Enhancement Fee	₹	600/-	per year
J. Tuition Fee BCA	₹	1140/-	per month
K. Laboratory Fee BCA	₹	680/-	per month
L. Internal Examination	₹	600/-	per year

<b>Fees to be paid</b>	<b>1<sup>st</sup> Semester</b>	<b>2<sup>nd</sup> Semester</b>
B.A. Honours Eco/Edu/Eng/His/Kha/Pol/Soc	₹ 14550	₹ 8150
B.A. Honours Geography	₹ 15900	₹ 9500
B.Sc. Honours Geography	₹ 18600	₹ 12200
B.Sc. Honours Botany/Zoology	₹ 18600	₹ 12200
B.Sc. Honours Chemistry	₹ 18600	₹ 12200
B.Sc. Honours Physics	₹ 15900	₹ 10850
B.Sc. Honours Mathematics	₹ 15900	₹ 10850
B.Com. Honours	₹ 14550	₹ 8150
B.C.A. Honours	₹ 25530	₹ 16850

**Note:** Fees can be paid in full or in Semester wise as given above at the **State Bank of India**, Lumdingjri Branch, Shillong. Fees should be paid online through **SBI Collect** by logging in to <https://onlinesbi.com>, select **SB Collect** and **Synod College Fee Collection** in the Institution Option by Debit/Credit/Internet Banking and by selecting the **correct honours subject for which fees are to be paid**.

The above fees are only for one academic year (1<sup>st</sup> year).

Fees are subject to revision as and when required.

# **SECTION - III**

## **PROGRAMMES AND COURSE STRUCTURE**



## COURSES OFFERED BY THE INSTITUTION

The College is affiliated to the North-Eastern Hill University and conducts the Under Graduate Honours Degree Programme using the Semester System. In this system the College offers the following Courses of study.

1. Bachelor of Arts (B.A)
2. Bachelor of Science (B.Sc)
3. Bachelor of Commerce (B.Com)
4. Professional Course (BCA)

### **Duration of the Honours Course**

1. The Honours Degree Course will comprise of 6(six) Semester spread over 3 (three) Academic years.
2. Semester means a half-yearly programme or term of studies.
3. 1<sup>st</sup> (First), 3<sup>rd</sup> (Third) and 5<sup>th</sup> (Fifth) semester will be **Odd-Semester**.
4. 2<sup>nd</sup> (Second), 4<sup>th</sup> (Fourth) and 6<sup>th</sup> (Sixth) semester will be **Even Semester**

### **Academic Calendar and Conduct of Examination for Semester system.**

#### **Tentative Academic Calendar for Semester system**

<b>Academic Activity</b>	<b>Date/Period</b>
Commencement of Even semester Classes	From 7 <sup>th</sup> February
Commencement of Even Semester Examination	From 22 <sup>nd</sup> May
Summer Vacation	16 <sup>th</sup> to 30 <sup>th</sup> June
Admission to Odd Semesters (Semester: I, III, V)	Process of Admission in the month of June
Commencement of Odd Semesters classes	From 1 <sup>st</sup> July
Commencement of Odd semester Examination	From 15 <sup>th</sup> November onwards
Winter Vacation	From 16 <sup>th</sup> December to 6 <sup>th</sup> February

1. At the end of each Semester, there shall be an Examination as per the Semester Academic Calendar.
2. Evaluation in each course shall be on the basis of performance through continuous assessment(internal examination/assignments/ projects/Seminar etc) and the end semester Examination.



### Papers and Marks Distribution Semester-wise

#### I. Arts stream:

Subject/Paper	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total
English	-	-	-	100	100	-	200
Env. Studies	-	-	-	-	-	100	100
Mil/Alt.Eng	-	-	-	100	-	-	100
Elective 1	100	100	100	-	-	-	300
Elective 2	100	100	100	-	-	-	300
Elective(Hons)	100	100	100	100	200	200	800
<b>Total</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>1800</b>

#### II. Science Stream:

Subject/Paper	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total
English	-	-	-	-	100	-	100
Env. Studies	-	-	-	-	-	100	100
Elective 1	100	100	100	100	-	-	400
Elective 2	100	100	100	100	-	-	400
Elective(Hons)	100	100	100	100	200	200	800
<b>Total</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>1800</b>

#### III. Commerce Stream:

Subject/Paper	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total
English	-	-	-	-	100	-	100
Env. Studies	-	-	-	-	-	100	100
Mil/Alt.Eng	-	-	-	100	-	-	100
Elective 1	100	100	100	-	-	-	300
Elective 2	100	100	100	100	-	-	400
Elective(Hons)	100	100	100	100	200	200	800
<b>Total</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>1800</b>

#### IV. Professional Courses:

Subject/Paper	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total
<b>Computer Application</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>1800</b>



### A. BACHELOR OF ARTS (B.A Hons)

Admission to B.A. Honours Course is opened to all those who have passed the Plus Two level/Equivalent Examination conducted by the recognized Boards and Universities recognized by the North Eastern Hill University on merit and on first come first serve basis. Preference will be given to those candidates who have recently passed in the current academic year. The choice of subjects is given in the Table below.

#### Compulsory Subjects:

English	4 <sup>th</sup> and 5 <sup>th</sup> semester
MIL/Alt. English	4 <sup>th</sup> semester
Environmental Studies	6 <sup>th</sup> semester

#### Subject combination for Bachelor of Arts

A student shall have the option to choose an Honours subject and the Elective Subjects combination of the following Table (as per University Notification dated 31<sup>st</sup> May, 2019).

Honours Subject	Elective Subjects (Choose any two)
English Honours	History, Sociology, Education
Economics Honours	Political Science, History, Sociology
Education Honours	Political Science, History, Sociology, El. Language.
Geography Honours	Economics, Sociology, Political Science
History Honours	Political Science, Economics, Sociology, Education.
Khasi Honours	Sociology, Education, History, Political Science
Political Science	Sociology, Education, History, Economics
Sociology Honours	Geography, Education, History, El. Language

**COURSE STRUCTURE FOR BACHELOR OF ARTS**

Subject	Semester I	Internal	External	Total
English Hons	Paper I: Poetry I	25	75	100
Economics Hons	Paper I: Micro economics	25	75	100
Education Hons	Paper I: Educational Psychology	25	75	100
Geography Hons	Paper I: Physical Geography	25	75	100
History Hons	Paper I: History of Ancient India	25	75	100
Khasi Hons	Paper I: Culture in Khasi Literature	25	75	100
Pol. Science Hons	Paper I: Political Theory	25	75	100
Sociology Hons	Paper I: Introduction to Sociology	25	75	100

Subject	Semester II	Internal	External	Total
English Hons	Paper II: Fiction I	25	75	100
Economics Hons	Paper II: Macro economics	25	75	100
Education Hons	Paper II: Foundations of Education	25	75	100
Geography Hons	Paper II: Human Geography	25	75	100
History Hons	Paper II: History of Medieval India	25	75	100
Khasi Hons	Paper II: History of Khasi Literature	25	75	100
Pol. Science Hons	Paper II: Major Political system	25	75	100
Sociology Hons	Paper II: Political Sociology	25	75	100

Subject	Semester III	Internal	External	Total
English Hons	Paper III: Drama	25	75	100
Economics Hons	Paper III: Indian Economics	25	75	100
Education Hons	Paper III: Educational system in India	25	75	100
Geography Hons	Paper III: Geography of India	25	75	100
History Hons	Paper III: History of Modern India	25	75	100
Khasi Hons	Paper III: Khasi Language study	25	75	100
Pol. Science Hons	Paper III: Indian Political System	25	75	100
Sociology Hons	Paper III: Family and Kinship	25	75	100



Subject	Semester IV	Internal	External	Total
English Hons	Paper IV: Language & History of English Literature	25	75	100
Economics Hons	Paper IV: Public economics	25	75	100
Education Hons	Paper IV: Educational thought & practices	25	75	100
Geography Hons	Paper IV: Economics Geography	25	75	100
History Hons	Paper IV: Historiography	25	75	100
Khasi Hons	Paper IV: Khasi Literary criticism	25	75	100
Pol. Science Hons	Paper IV: International Politics	25	75	100
Sociology Hons	Paper IV: Economic sociology	25	75	100
Subject	Semester V	Internal	External	Total
English Hons	Paper V: Poetry II Paper VI: Fiction II	25	75	100
Economics Hons	Paper V: International economics Paper VI: Mathematics	25	75	100
Education Hons	Paper V: Educational evaluation & statistics Paper VI: Trends in contemporary Indian Education	25	75	100
Geography Hons	Paper V: Regional Geography of South East Asia & China Paper VI: Map reading, RS, GIS & Surveying	25	75	100
History Hons	Paper V: History of Modern Europe Paper VI: Contemporary World	25	75	100
Khasi Hons	Paper V: Khasi Drama Paper VI: Khasi Fiction	25	75	100
Pol. Science Hons	Paper V: Western Political thoughts Paper VI: Modern Indian Political Ideas or Women and the Political Process or Public Administration	25	75	100
Sociology Hons	Paper V: Sociological Thinkers Paper VI: Social stratification & Inequalities	25	75	100

Subject	Semester VI	Internal	External	Total
English Hons	Paper VII: Literary Criticism	25	75	100
	Paper VIII: American Literature or Indian Writing in English	25	75	100
Economics Hons	Paper VII: Statistics	25	75	100
	Paper VIII: Development & Environmental economics	25	75	100
Education Hons	Paper VII: Educational Technology & Pedagogy	25	75	100
	Paper VIII: School Organization & Administration	25	75	100
Geography Hons	Paper VII: Geography of resources	25	75	100
	Paper VIII: Optional	25	75	100
History Hons	Paper VII: History of China & Japan or South East Asia or USA	25	75	100
	Paper VIII: History of North East India before 13 <sup>th</sup> century or from 1228 AD-1824 AD or from 1822-1972	25	75	100
Khasi Hons	Paper VII: Literature in translation	25	75	100
	Paper VIII: Khasi Poetry	25	75	100
Pol. Science Hons	Paper VII: Government & Politics in North East India	25	75	100
	Paper VIII: Political Sociology or Politics of developing countries or international organization or Human rights	25	75	100
Sociology Hons	Paper VII: Sociology of Religion	25	75	100
	Paper VIII: Research methodology	25	75	100



## B. BACHELOR OF SCIENCE (B.Sc Hons)

Admission to B.Sc. Honours Course is opened to all who have passed the Plus Two level (Science)/ Equivalent Examinations conducted by the recognized Boards/Universities and recognized by the North-Eastern Hill University on merit basis. Preference will be given to those candidates who have recently passed in the current academic year.

### COMPULSORY SUBJECTS:

- English - 5<sup>th</sup> semester  
Environmental studies - 6<sup>th</sup> semester

### Subject combination for Bachelor of Science

A student shall have the option to choose an Honours subject and the Elective Subjects combination from the following Table.

Honours (Elective)	Elective Group
Chemistry Honours	Physics and Mathematics
Chemistry Honours	Botany and Zoology
Physics Honours	Mathematics and Chemistry
Mathematics Honours	Physics and Chemistry
Botany Honours	Chemistry and Zoology
Zoology Honours	Chemistry and Botany
Geography Honours	Botany and Zoology

### COURSE STRUCTURE FOR BACHELOR OF SCIENCE(THEORY)

Subject	Semester I	Internal	External	Total
Chemistry Hons	EH 101: Inorganic, Organic & Physical	25	75	100
Physics Hons	Paper I: Mechanics, Optics & Acoustics	25	75	100
Mathematics Hons	GHS 11: Algebra-I & Calculus-I	25	75	100
Botany Hons	Algae, Bryophytes and Pteridophytes	25	75	100
Zoology Hons	Paper I A: Systematics, Animal Diversity & Evolution	25	75	100
Geography Hons	Paper I: Physical Geography	25	75	100

Subject	Semester II	Internal	External	Total
Chemistry Hons	EH 201: Inorganic, Organic & Physical	25	75	100
Physics Hons	Paper II: Electromagnetism & Electronics – I	25	75	100
Mathematics Hons	GHS 21: Geometry & Vector Calculus	25	75	100
Botany Hons	Gymnosperms, Paleobotany, Morphology and Anatomy	25	75	100
Zoology Hons	Paper 2A: Cell Biology & Genetics	25	75	100
Geography Hons	Paper II: Human Geography	25	75	100

Subject	Semester III	Internal	External	Total
Chemistry Hons	EH 301: Inorganic, Organic & Physical	25	75	100
Physics Hons	Paper III: Thermal Physics & Waves	25	75	100
Mathematics Hons	GHS 31: Algebra II & Calculus II	25	75	100
Botany Hons	Angiosperm, Taxonomy, Economic Botany, Ethnobotany and Phytogeography	25	75	100
Zoology Hons	Paper 3A: Animal Physiology, Endocrinology & Biochemistry	25	75	100
Geography Hons	Paper III: Geography of India	25	75	100

Subject	Semester IV	Internal	External	Total
Chemistry Hons	EH 401: Inorganic, Organic & Physical	25	75	100
Physics Hons	Paper IV: Atomic, Nuclear and Solid State Physics	25	75	100
Mathematics Hons	GHS 41: Statics & Dynamics	25	75	100
Botany Hons	Microbiology, Mycology and Plant Pathology	25	75	100
Zoology Hons	Paper 4A: Developmental Biology, Ecology & Economics Zoology	25	75	100
Geography Hons	Paper IV: Economics Geography	25	75	100



Subject	Semester V	Internal	External	Total
Chemistry Hons	H 501: Inorganic & Organic H 502: Physical	25	75	100
Physics Hons	Paper V: Mathematical Physics 7 Quantum Mechanics Paper VI: Electrodynamics & Electronics-II	25	75	100
Mathematics Hons	H 51: Elementary Number Theory & Advanced Algebra H 52: Differential Equations & Advanced Dynamics	25	75	100
Botany Hons	Paper 5: Plant physiology and Biochemistry	25	75	100
	Paper 6: Ecology and Conservation Biology	25	75	100
Zoology Hons	Paper 5A: Functional Anatomy, Zoogeography & Adaptations Paper 6A: Cell and Molecular Biology & Genetics	25	75	100
Geography Hons	Paper V: Regional Geography of South East Asia & China Paper VI: Map reading, RS, GIS & Surveying	25	75	100

Subject	Semester VI	Internal	External	Total
Chemistry Hons	H 601: Inorganic & Organic	25	75	100
	H 602: Physical & Seminar	25	75	100
Physics Hons	Paper VII: Condensed Matter Physics	25	75	100
	Paper VIII: Atomic & Molecular spectroscopy	25	75	100
Mathematics Hons	H 61: Advanced calculus	25	75	100
	H 62: Optional Paper	25	75	100
Botany Hons	Paper 7: Molecular Biology, Genetics and Plant Breeding.	25	75	100
	Paper 8: Plant Reproductive Biology and biotechnology	25	75	100
Zoology Hons	Paper 7A: Biochemistry, Animal Physiology & Endocrinology	25	75	100
	Paper 8A: Developmental Biology, Environmental Biology & Biotechnology	25	75	100
Geography Hons	Paper VII: Geography of resources	25	75	100
	Paper VIII: Optional	25	75	100

## C. BACHELOR OF COMMERCE (B.Com Hons)

Admission to B.Com Honours course is opened to all who have passed the Plus Two level (Commerce)/Equivalent Examination conducted by the recognized Boards/University and recognized by North Eastern Hill University on merit basis. Preference will be given to those candidates who have recently passed in the current academic year. The choice of subjects is given below:

### COMPULSORY SUBJECT:

English - 5<sup>th</sup> semester

MIL/Alt. English - 4<sup>th</sup> semester

Environmental studies - 6<sup>th</sup> semester

### COURSE STRUCTURE FOR BACHELOR OF COMMERCE (B.Com)

Paper	Sem ester I	Internal	External	Total
BC 101	Business Environment	25	75	100
BC 102	Principles & Practice of Management	25	75	100
BC 103	Financial Accounting	25	75	100

Paper	Sem ester II	Internal	External	Total
BC 201	Business Economics	25	75	100
BC 202 or BC 203	Fundamental Mathematics or Information Technology in Business	25	75	100
BC 204	Indian Financial System	25	75	100

Paper	Sem ester III	Internal	External	Total
BC 301	Business Statistics	25	75	100
BC 302	Business Laws	25	75	100
BC 303-305	Optional Group - (A or B)	25	75	100

Paper	Semester IV	Internal	External	Total
BC 401	MIL/Alt. English	25	75	100
BC 402	Financial Management	25	75	100
BC 403-406	Optional Group- (A or B)	25	75	100



Paper	Semester V	Internal	External	Total
BC 501	English	25	75	100
BC 502	<b>Cost Accounting</b>	25	75	100
BC 503-506	<b>Optional Group (A or B)</b>	25	75	100

Paper	Semester VI	Internal	External	Total
BC 601	Environmental Studies	25	75	100
BC 602	<b>Entrepreneurship Development</b>	25	75	100
BC 603-606	<b>Optional Group (A or B)</b>	25	75	100

<b>A</b> BC 503	<b>Accounting &amp; Finance Group</b> Financial Services	<b>B</b> BC 504	<b>Management Group</b> Service Management
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*Note: The papers mentioned in bold letters are Honours papers. The students shall be required to choose a group (A or B) of their choice in the Third Semester and they would continue with the group in the rest of the semesters.*

### D. BACHELOR OF COMPUTER APPLICATION(BCA)

Admission to Bachelor of Computer Application is opened to all those who have passed the Plus Two level or Equivalent Examination conducted by the recognized Boards and Universities in any stream on merit basis. Preference will be given to those candidates who have recently passed in the current academic year. The subject combination is given below.

#### COURSE STRUCTURE & DISTRIBUTION OF MARKS FOR BCA (HONOURS) PROGRAMME

Course Code	Title	Theory		Practical		Total
		Paper	Internal	Paper	Internal	
First Semester						
BCA-101	Mathematics-1	75	25	-	-	100
BCA-102	Digital Computer Fundamentals	75	25	-	-	100
BCA-103	Problem Solving and Programming in C	45	15	30	10	100
Second Semester						
BCA-201	Mathematics-II	45	15	30	10	100
BCA-202	Data Structure in C	45	15	30	10	100
BCA-203	Computer System Architecture	75	25	-	-	100
Third Semester						
BCA-301	Financial Accounting and Management	75	25	-	-	100
BCA-302	Database Management System	45	15	30	10	100
BCA-303	Operating System & Introduction to LINUX	45	15	30	10	100
Fourth Semester						
BCA-401	Software Engineering	75	25	-	-	100
BCA-402	Data Communication and Networks	75	25	-	-	100
BCA-403	VB.net Programming	45	15	30	10	100



<b>Fifth Semester</b>						
BCA-501	English	75	25	-	-	100
BCA-502	Object Oriented Programming Through Java	45	15	30	10	100
BCA-503	Elective 1 a. Internet & Web Technology Using MYSQL and PHP b. Internet & Web Technologies Using JSP	45	15	30	10	100
<b>Sixth Semester</b>						
BCA-601	Environmental Studies	75	25	-	-	100
BCA-602	Elective 2 a. Artificial Intelligence b. Data Warehousing and Data Mining c. Operations Research d. Network Security e. E-Commerce	75	25	-	-	100
BCA-603	Project Work	-	-	75	25	100

## **SECTION – IV**

### **CO-CURRICULAR AND EXTENSION ACTIVITIES**



## Sports:

A student's growth needs to holistically embrace both the classroom lessons and the outdoor activities. Every Synodian is encouraged to take an active part in the sports and games held by the College. The campus has a basketball court and a football ground. In addition to the above facilities, indoor games facilities are also provided within the college.

Teachers in-charge for sports: Shri. N. Kharbani, Shri. K. Nongrum, Kum. D. Syiem, Shri. D.G L. Khongwir, Smt. I. Kharbuki, Shri. P.R. Lamare, Smti. A.S. Dympep, Shri E. Snaitang.

## NSS (National Service Scheme)

The National Service Scheme is a voluntary organization of the college students under the Union Ministry of Human Resource Development. The objective of the scheme is to inculcate social consciousness and a sense of responsibility, discipline and dignity of labour among the youth. The Unit of NSS in the college is vibrant with activities and take up a number of programmes each year under the guidance of the NSS Officers Dr. A.P. Warjri, Dr. D.D. Nengnong, Dr. R. Shangpliang & Smti. I. Mond.

## NCC (National Cadet Corp)

National Cadet Corp is a National organization under the Ministry of Defence, established to inculcate in the cadets a spirit of courage, confidence, self-reliance, selfless service, a feeling of patriotism, faith in one self, power of thoughts and adjustment which are essential to make the youth disciplined and dutiful. The NCC unit is very active under the leadership of Shri T. Lyngshiang (Boys) and Smti. I. Mond (Girls).

## Clubs

Synod College encourages the formation of student clubs. There are a number of student clubs under the guidance of the teaching staff which involve themselves in various activities, namely : Ek Bharat Shrestha Bharat (EBSB) (incharge - Shri. B.B. Sumer), Environmental club (incharge - Dr. A.J. Iangrai, Gym club (incharge - Shri. - P.R. Lamare), History club (incharge - Smti. P.G. Bonney), Literary club (incharge - Dr. A.W. Rani), Media club (incharge - Smti. B.N. Iangngap), Science club (incharge - Dr. H. Swer) and Youth Red Cross (incharge - Shri. D.A. Kharchandy).

# **SECTION – V**

## **GENERAL INFORMATION**



## EXAMINATION

In addition to the end semester examinations conducted by the University, the College conducts class test and internal test for each semester. It is compulsory for all the students to appear for this test. Marks obtained in the test along with the marks of their semester assignment and practical will constitute the total internal marks. Students are warned not to indulge in any unfair means. If anyone is found using such methods, he or she shall be expelled from College with no provision for readmission.

## ATTENDANCE

Attendance is compulsory for all the students. It is mandatory for all students to attend at least a minimum of 75% attendance as per the university directive. Any student who does not meet the minimum required attendance will not be allowed to sit for the internal test or external final semester Examination. Students who are continuously absent for 15 days without the permission of the Principal will have his or her name removed from the college register and shall not be re-admitted unless the student furnishes credible reasons for his/her absence.

## DISCIPLINE

- All students are supposed to bring their College Identity Card to the College every day and should produce the said I.D. Card whenever asked for by the College authorities. Students will not be allowed to enter the College Campus without the valid College I. D. Card.
- Dress and general appearance: The general appearance must be decent and acceptable to the College authorities (See detailed instructions in the College Notice Board).
- Students are expected to keep the College Campus clean.
- Tampering with college property is strictly prohibited. Action will be taken against individuals responsible for any damage incurred.
- Smoking, chewing tobacco, spitting, taking alcohol or any other intoxicating substances are strictly forbidden in the College Campus. Anyone found breaking this rule is liable to be expelled from the College.
- Communal harmony is to be preserved. Every student should behave in a disciplined manner. Foul language and ill-mannered behavior will not be tolerated.
- Using of Mobile phones in a manner that disrupts the academic sessions inside the class room is strictly prohibited. Anyone found breaking this rule will have his/her phone confiscated by the College authorities.

## AWARDS

- The College presents five awards annually.
- The PRIMROSE GATPHOH MEMORIAL AWARD : This award is given to those students securing the highest rank in the Honours subject (Arts and Commerce) at the Final University Examination.
- Thomas Jones Award: This award is given to students securing the highest marks in the literature subjects i.e. Honours in English or Honours in Khasi.
- Department Awards: Each Department gives award to the student securing the highest marks in the subject provided he or she secures a 1<sup>st</sup> class.
- The Synod College Sports Awards: This award is given to the degree student/students who excelled at the National/International sports competitions during the year.
- D. Wanswett award : This award is given to the student securing the highest rank in the honours subject (Science and BCA) at the Final University Examination.

## SCHOLARSHIP

The College offers the College scholarship annually for those students who secure the highest total marks in CLASS XII Arts, Science and Commerce Final Board Examination provided they pass with a 1<sup>st</sup> Class/ Division and continue for Degree classes in Synod College.

## STUDENTS' COUNCIL

The only organization which is recognized by the College inside the campus is the "Synod College Students' Council", which is the official Students' Association. It is in fact part and parcel of the Institution. It is an elected body of Class Representatives. No other organization will be allowed to function in the College.

## HOSTEL FACILITIES

The College provides Hostel facilities for boys and girls studying Degree Honours Courses only. There are limited seats available. For detailed information please contact the Principal and Warden of Synod College Boys and Girls Hostel.

## EXTENSION PROGRAMME

All the departments in the College organise various extension programs to enrich the academic growth of the students.

## RAGGING

*Ragging in any form whether physical, verbal or mental inside or outside the college campus is strictly prohibited. Anyone found directly or indirectly committing this offence whereby he/she participates or instigates ragging shall be suspended/expelled from the college.*

### Contact Details:

Principal  
Synod College  
Jaiaw-Lumdiengjri, Shillong- 793002  
Meghalaya, India  
[synodcollege@dataone.in](mailto:synodcollege@dataone.in)  
Ph: +91 364 2547219, 2547489  
Website: <http://www.synod-college.edu.in>

*Principal*

*Synod College, Shillong*



# SYNOD COLLEGE

SHILLONG - 793 002

(Re-Accredited 'A' Grade by NAAC, Bengaluru)

Attached  
Passport

Size Photo

## APPLICATION FOR ADMISSION TO DEGREE 1<sup>st</sup> SEMESTER

SESSION

COLLEGE ROLL NO.....

(ARTS/SCIENCE/COMMERCE/BCA)

Serial No. **1626** .....

1. Name of the Candidate Mr./Ms.: .....  
(in Block Letters) ..... Contact No. ....

2. Gender: Male : ☐ Female: ☐ Date of Birth:

3. Father's Name: ..... Contact No. ....

4. Mother's Name: ..... Contact No. ....

5. Guardian's Name: (In case sl.no.3 & 4 not applicable)

.....

Relationship to Applicant: ..... Contact No. ....

6. Permanent Address: .....

.....Pin Code: .....

Present Address: .....

.....Pin Code: .....

7. Do you belong to ST ☐ SC ☐ OBC ☐ General ☐

**1626**

8. Do you belong to Christianity ☐ Hindu ☐ Muslim ☐ Sikh ☐ Buddhist ☐  
Others ☐

9. Are you from: Rural ☐ Urban ☐ Border area ☐

10. Are you differently abled? If yes, please mention: Physical ☐ Visual ☐ Hearing ☐  
(Please attach attested copy of certificate)

11. Excellence in sports : ..... (attach certificates)

12. Blood Group (Please tick) 

A	B	AB	O	+ve	-ve
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13. Name of School/College last attended : .....

14. Details of Class-XII Result

Class	Board	Year	Division	Total Marks	Percentage	Subjects
XII						

15. Subjects to be taken (Degree Course):

Honours in .....

Elective Subjects:1. .... 2. ....

Date: .....

Student's Signature

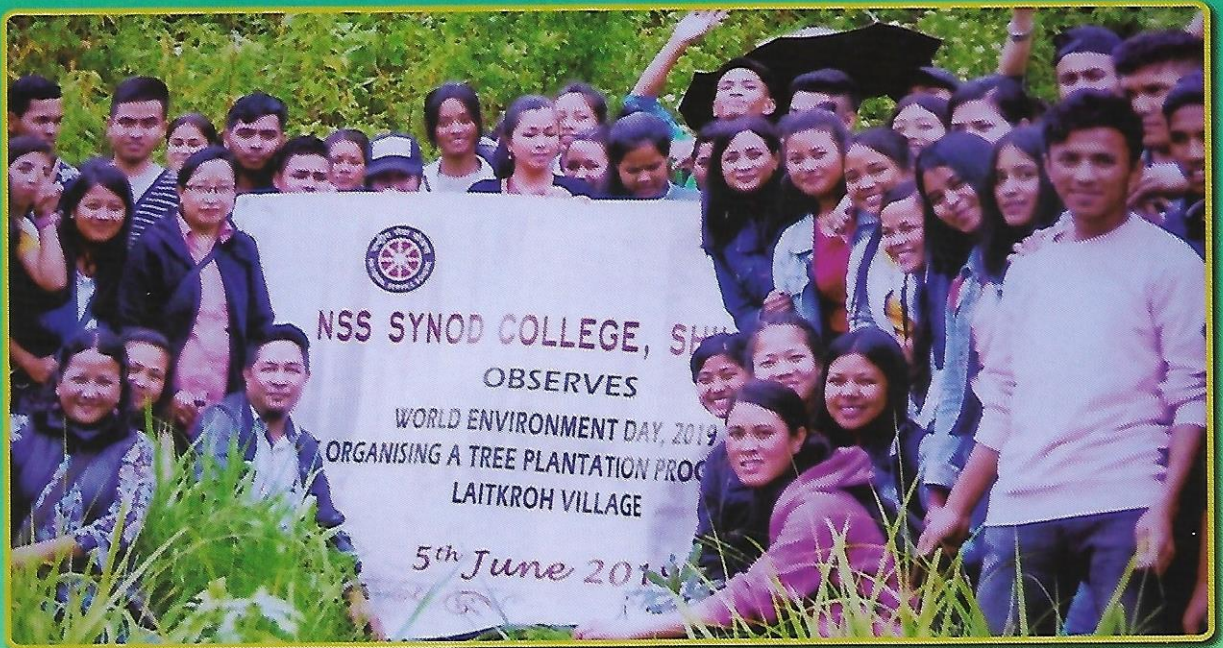
Parents/Guardian Signature

Admitted/Not Admitted

Principal

(Admission formalities to be completed within 24 hours of Admission being granted)









### ◆ COLLEGE ANTHEM ◆

*March on, Synodians, March on,  
With heads held high hands swinging,  
There're goals ahead that beckon,  
God's helping hands e'er guiding,  
The journey sure and true,  
In God Our hearts renew;  
"Ever higher and brighter,"  
is our motto- loud and clear,  
We'll build bridges together,  
Our steps will never falter;  
Create new goals, break new grounds,  
Strive to win, wear the crown.*

